



LUCAS OIL STADIUM - INDIANAPOLIS, IN  
09.23.2017

## Parade and Fan Festival Vendor Application

*Space is limited. Full payment and completed applications are due by Friday, September 8, 2017*

Welcome to the 34<sup>th</sup> Annual Circle City Classic®! This year's Classic will feature the Central State University Marauders going head-to-head with the Kentucky State University Thorobreds at the legendary Lucas Oil Stadium. IBE is excited to host this year's Parade and Fan Festival we are expecting a HUGE turnout. Please read and choose one vending option below:

### Parade Route Vendor

The Circle City Classic® will kick off with the Parade on **Saturday, September 23, 2017**. Only Mobile Food Units will be allowed to purchase vending space along the Circle City Classic® Parade Route. Parade Spaces will be assigned on a first come first served basis. Hours are 10am-12pm, but you can begin vending as early as 7:00AM and up until 2:00PM.

**Mobile Food Vendor \$300**

### Fan Festival Vendor

The Circle City Classic® Fan Festival will take place **Saturday September 23, 2017** from 12:00PM-10:00PM on South Street directly in front of Lucas Oil Stadium. Merchandise Vendors will be allotted a 10'x 10' space. If additional space is required, an additional cost will be incurred. Food Vendors will be allotted a 20'x10' space.

**Merchandise Vendor \$800**  
**Food Vendor \$1400**

### Company Information

Company Name \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Mobile \_\_\_\_\_

Email Address \_\_\_\_\_ Website \_\_\_\_\_

Contact Person: \_\_\_\_\_ Number of Booths \_\_\_\_\_

**Payment Information:** Visa, MasterCard, and American Express are accepted. Make checks payable to Indiana Black Expo. **NO PERSONAL CHECKS.** Checks will be verified by Check Protection Systems. All vendor cancellations will forfeit 100% of their total cost. The Circle City Classic Fan Festival & Parade are rain or shine events, **NO REFUNDS.** All completed applications and full payment should be mailed to **Indiana Black Expo, Inc., Attn: Events Department 3145 N. Meridian Street Indianapolis, IN 46205 or by Fax at 317-925-4734.**

Name as it appears on card: \_\_\_\_\_

Card Number \_\_\_\_\_ Security Code \_\_\_\_\_ Exp. Date \_\_\_\_\_ Zip Code \_\_\_\_\_

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

Note: I understand and accept the terms of this contract as final and binding. I agree to follow all rules and regulations set forth by Indiana Black Expo, Inc. The signed contract constitutes a binding legal agreement. Please read carefully. Retain a copy for your records. IBE reserves the rights to assign booth locations and accept or reject any applications.

Signature: \_\_\_\_\_ Date \_\_\_\_\_



## **Circle City Classic® Fan Festival & Parade Route Rules and Regulations**

**Food Vendor. License:** All food vendors must complete a Temporary Food Vendor License from the Marion County Health Department. The Temporary Food Vendor License is available for download here at [marionhealth.org/forms/](http://marionhealth.org/forms/) under the Food & Consumer Safety. Be sure to download the Temporary Food Service Vendor document. The license must be filed by **Friday September 15, 2017**.

**Trademark:** The Indiana Black Expo, Inc. (IBE) logo and trademark are the exclusive property of Indiana Black Expo, Inc. The use of the IBE logo or trademark is prohibited unless prior written consent is given by Indiana Black Expo, Inc. IBE will not be responsible for refunding any fees or reimbursing any expenses arising out of the violation of this policy.

**Installation:** Fan Festival exhibitors may commence installation of their booths on September 23, 2017 between 8:00AM to 11:30AM. All vendors must be setup by 11:30AM; if not, your booth may be forfeited. All booths will be furnished with an 8ft table and 3ft side railings.

**Prohibited Articles & Activities:** Pornography or any sexually explicit materials, gasoline, kerosene, acetylene, propane gas, helium balloons or other flammable or explosive substances or excessively noisy items are not permitted on the grounds. No beer, wine or alcoholic beverages can be sold. Profanity will not be tolerated. Failure to comply may result in expulsion from the exhibit area. All promotional campaigns referencing Circle City Classic® that have not been preapproved by IBE are prohibited.

**Exhibitors Note of Extreme Importance (Regarding counterfeit, pirate or bootleg merchandise):** No vendors will be allowed to sell or promote any tapes, CDs, record albums, apparel, handbags or any other goods not authorized by licensed distributors. Any unauthorized sale of said items will result in expulsion from the exhibit area without refund and possible prosecution.

**Liability:** Each exhibitor must take provisions for the safeguarding of his or her goods, materials, equipment and display items. General overall guard service will be provided by IBE for the exhibition, but the guard service will not be responsible for loss of material by theft or for any cause. Exhibitors must leave the booth space in the same condition it was in at the time of occupation. The exhibitor is responsible for all damages to the exhibit area and for any and all claims and demands on account of injury, death or damage to property occurring in or upon the exhibitor's booth space or because of acts of the exhibitor, his/her employees, servants, agents, licensee or contractors. The exhibitor agrees to indemnify and hold harmless the managing entity (Indiana Black Expo, Inc.) and/or the owner from and against any/all liability, claims and demands that might arise from or asserted in connection with the foregoing undertaking and responsibility of exhibitor. Neither the managing entity, its service contractors, the management of the American Legion Mall, nor the owners at the convention headquarters, their agents, servants, contractors, employees, will be held liable for any claims except for claims for damages or injuries caused by or resulting from negligence of the managing entity and/or owner, the management of the convention, the owners and their respective agents, servants and employees. Exhibitor acknowledges that he or she is responsible for obtaining insurance in such amounts as deemed appropriate to comply with obligations herein and for his own protection. Exhibitor shall pay all costs and expenses (including reasonable attorney fees) arising from any and all liability for any rental or occupation of exhibit booth space and expressly releases IBE, the American Legion Mall and sponsors from all liability which may arise including injury, damage, or loss to any person or property. Exhibitor further releases and discharges IBE, the American Legion Mall, and sponsors from any and all liability for any loss, injury or damage to persons or property that the exhibitor might sustain while participating in Summer Celebration.

**Subletting:** No booth space shall be sublet. Any unauthorized subletting will result in expulsion from the exhibit area without refund and will be subject to prosecution.